

Brookings Farmers Market Non-Profit Vendor Agreement



As a non-profit vendor at the Brookings Farmers Market, sponsored by the Brookings Farmers Market Board of Directors, I agree to the following:

- I am promoting a non-profit for the purpose of community awareness and education.
- I hold harmless the Brookings Farmers Market Board of Directors.
- I hold harmless the sponsoring owners and merchants of the 6th Ave area or other market location.
- I understand the Brookings Farmers Market carries insurance for the Market but not for vendors participating in the Market.

Non-profit Vendor Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

List the purpose of the organization you are representing: _____

List the specific products you plan to sell (including fresh, prepared, or processed foods): _____

Dates Participating: _____

If selling items, the standard booth fee applies. Number of 12' stalls needed at \$20 per stall: 1 2 3 4

Do you need an electrical hookup? (Weekly fee \$5. May not be available at times.): Yes No

Names of persons allowed to sell at your stall. Your stall must be manned at all times during market hours:

Signature: _____ Date: _____

Completed agreements can be emailed to brookingsmarket@gmail.com or mailed to The Carrot Seed at 312 Main Ave, Brookings, SD 57006. Following board approval, an invoice will be emailed which can be paid via credit card, cash, or check. Credit card payments can be paid via the emailed invoice link. Check payments should be sent to The Carrot Seed at the above address. Cash should be dropped off at The Carrot Seed (please do not mail cash). Stalls will not be reserved without board approval and full payment. Submit agreement at least one week prior to desired market participation date and payment at least two days prior. One agreement will be kept on file for the full year. After agreement approval, if you want to reserve a stall on a date not originally listed on this form, please email brookingsmarket@gmail.com. Payments can be made for the full season or on a date-by-date basis. Non-profits who are not selling items can attend for free though an application must be submitted for approval prior to market participation date.